



**October 2018  
Job Opportunities**

Seabury employees are passionate about providing outstanding customer service and are committed to exceptional resident care. We live our Mission everyday: "Seabury Enhances Lives." Seabury employees have the benefit of being part of a dynamic organization that is moving into the future at an exciting pace. Employees are empowered and encouraged to

develop their professional identity and enjoy the resources of a community committed to excellence. We are seeking world-class applicants for the following opportunities. Please send in a resume and/or cover letter telling us why you should be our newest Seabury Ambassador!

## **THE SEABURY VISION: Revolutionizing the Experience of Aging!**

### **CULINARY SERVICES**

**Cook (Full Time with Benefits!):** The essential responsibilities for the Bistro Cook are to maintain efficient and sanitary methods in all phases of the food preparation process, accurately follow recipe instructions to prepare daily menu items, and work closely with Chef and Executive Sous Chef to create new specials for the Main Dining Room and the Bistro. Requirements: high school diploma or equivalent education, 1+ year culinary experience, preferably in a health care setting or a fast-paced open kitchen restaurant; ServeSafe® Certification and culinary education are preferred. Applicants must be willing and able to work varying shifts between the hours of 9:30am – 7:30 pm, and be available to work every-other weekend. Full-Time, 40 Hours/Week.

**Server/Wait Staff: Full Time (with benefits) and Part Time hours available!** The key responsibility of our Servers is to provide a five-star fine dining experience to all Seabury residents in the assigned dining venue. Requirements include an excellent customer service orientation, strong attention to detail, accurate order taking and a commitment to teamwork. Must be available to work during the day and weekend hours are required. ServSafe® certification is a plus. Applicants must be willing and able to work varying shifts from 7:00am through 8:00pm and weekend availability is required.

### **HEALTH SERVICES DIRECT CARE**

**Certified Nurses Aides (CNA):** Our nursing aides provide exceptional person-centered care to residents living on the Seabury campus. We are seeking applicants who have a strong commitment to providing compassionate and kind care, and who get true satisfaction from taking care of others. Requirements include a minimum of 6 months experience, a valid Connecticut CNA license, and a strong customer-service focus. We have per diem opportunities on all shifts.

**Home Health Aides (must be a licensed CNA):** Home Health Aides work in the private homes of our members throughout towns in the greater Hartford County. They provide individualized, one-to-one care by assisting with ADL's and accompanying members to various appointments. Requirements include a minimum of 1 year experience, a valid Connecticut CNA license, a valid Connecticut driver's license, the ability to travel throughout Hartford County, and a strong customer-service focus.

**We particularly need applicants who are available from 11:00pm - 7:30am.**

**Registered Nurses (RN):** Seabury Nurses are committed to providing compassionate person-centered care to empower Seabury residents and members by improving their health. We seek applicants who are interested in senior care and who have a passionate belief in supporting a joyful and engaged aging process. Requirements include a valid Connecticut RN license ~ new nurses are welcome! We are current accepting applications for per diem opportunities. Per diem available for all shifts.

**NEW!** Full-time (40 hours) positions working 11:00Pm – 7:30am, Monday – Friday with rotational weekends required.

### **MAINTENANCE AND FACILITIES**

**Housekeeper/Laundry Attendant (Full Time with Benefits): Add To Staff Position!** Key responsibilities include maintenance of resident, staff and common areas in a clean, sanitary, safe and attractive manner. Daily tasks include vacuuming carpets, dusting

surfaces, washing walls and windows, emptying trash bins and general housekeeping duties. Cross training in the Laundry area will be required. Full-time (40 hours) positions working 8:00am – 4:30pm, Monday – Friday with rotational weekends required.

**Maintenance Manager (Full Time with Benefits):** The Maintenance Manager has overall responsibility for the upkeep of the Seabury campus. This included managing and directing our facilities team, maintaining all equipment, machinery, buildings and grounds. A minimum of two years of leadership experience necessary; a valid Connecticut driver's license required. Strong customer service a must! Monday – Friday, 7:00AM-3:30PM, after-hours telephone on-call responsibility as needed.

**Maintenance Technician 1 (Full Time with Benefits): Add To Staff Position!** As a part of our facilities team, maintenance employees are responsible for the general upkeep of the campus. We are seeking a team player who enjoys working both inside and outside in all weather. Inside responsibilities include basic carpentry, plumbing and electrical work, ability to use small hand tools and perform general appliance repair. Outside responsibilities include lawn maintenance and snow removal. Painting experience necessary. A valid Connecticut driver's license is required. This is a full-time position (40 hours) Monday – Friday, from 7:00am – 3:30pm.

### RESIDENT SERVICES

**Driver (CDL required):** Our drivers are responsible for the safe transport of residents to various locations throughout Hartford County. In addition, drivers assist residents on and off vehicles, and are required to assist with packages and/or luggage as needed. Experience with a wheel-chair lift van is highly desired. Requirements include a valid State of Connecticut Commercial Driver's License with PPTP/Public Service endorsement. This is a part-time opening with great flexibility – mornings or afternoon hours, approximately 25 hours per week.

### SECURITY

**Security Officers:** Our Security Officers are responsible for the safety and security of all people on Seabury property. They are the first to respond to a call for assistance and provide calm and supportive help whenever needed. Requirements include an outstanding customer service orientation, strong communication skills, sensitivity to the older population, CPR, first aid, a valid CT Driver's license and a current Guard Card. Minimum of 3+ years' experience in security or public emergency services required. Currently recruiting for two Part-time employees, each to work every-other Weekend, Midnight – 8:00 AM.

### SOCIAL WORK

**MSW/Personal Health Coordinator, Home Care:** The main responsibility of Seabury's PHC is to assess and maintain all pertinent health information on Seabury at Home members. To do this, the PHC establishes a trusting relationship with all members in order to create individualized wellness profiles. In addition, the PHC plans and arranges community resources as necessary to support independence and safety in the home, and/or helps plan long term care and rehabilitation services when needed. Requirements include a Master's degree in Social Work and a sincere desire to work with independent seniors in their homes. This is a part-time, job-share opportunity approximately 20 hours per week.

**INTERNAL APPLICANTS:** Please obtain an internal posting form from Human Resources and submit with resume.

**EXTERNAL APPLICANTS:** Please visit our website to download an employment application and submit with resume to:

Marie Malinosky, Human Resources Generalist  
Seabury  
200 Seabury Drive  
Bloomfield, CT 06002  
[mariemalinosky@seaburylife.org](mailto:mariemalinosky@seaburylife.org)

**Who We Are:** SEABURY is a premier Life Plan Community located on 66 acres of beautiful Connecticut countryside. We have a comprehensive continuum of care and services that includes Independent Living, Assisted Living, Skilled Nursing, Rehabilitation Services, a Home Health Agency, and Wellness Clinic. In addition, we offer Seabury At Home, an innovative, home-based life care program designed for individuals who prefer to age in place in their own home. As a free standing not-for-profit Life Plan Community, Seabury is committed to providing excellence in health care, services, and accommodations with an emphasis on a “Wellness for Life” philosophy for both residents and staff.

**What We Do:** Seabury employees are passionate about providing 5-Star customer service and are committed to exceptional resident care. We are empowered to think creatively to solve challenges and we are active stewards of our environment.

**What We Offer:** Seabury employees have the benefit of being part of a dynamic organization that is moving into the future at an exciting pace. Employees are empowered and encouraged to develop their professional identity and enjoy the resources of a community committed to excellence.

An excellent benefit package is available for employees who work 32 hours or more per week. Benefits include premium medical and dental insurance with generous company paid premium, vision coverage, a 403B retirement benefit with considerable company matching, a free on-site fitness center, free on-campus parking, paid holidays, vacation and personal time off, an outstanding company culture that encourages creativity and problem solving, and much more.

Seabury is conveniently located between Springfield and Hartford, five minutes off Interstate 91. Our employees enjoy highly competitive salaries and outstanding benefits as well as the knowledge that they work in a community that has consistently been cited as number one of its kind in the region. On site amenities available to staff include: pool, fitness center, massage, bistro, and free secure parking.