



THE SEABURY VISION: Revolutionizing the Experience of Aging!

Seabury employees are passionate about providing outstanding customer service and are committed to exceptional resident care. We live our Mission everyday: "Seabury Enhances Lives." Seabury employees have the benefit of being part of a dynamic organization that is moving into the future at an exciting pace. Employees are empowered and encouraged to develop their professional identity and enjoy the resources of a community committed to excellence. We are seeking world-class applicants for the following opportunities. Please send in a resume and/or cover letter telling us why you should be our newest Seabury Ambassador!

ADMINISTRATION

Receptionist: The receptionist is the first impression our visitors receive upon entering Seabury. Therefore, the most important responsibilities are to greet and receive all visitors, residents and family members in a professional, warm and welcoming manner. This position, located on-campus in our Memory Care building, manages all visitors to the specific assigned area and manages all telephone calls, transferring to the appropriate staff member. Part-time, Saturdays from Noon – 6:00 pm and every-other Sunday from 8:00 am – Noon.

Driver: Our drivers are responsible for transporting residents to various appointments throughout the day. We are seeking an individual with a minimum of one year of transportation experience; a CDL license with Passenger endorsement is preferred. Part-time, 20 hours per week. Incumbent must be available during the day hours each day; must be available on Fridays from 8:00 am – 5:00 pm.

CULINARY

Cook (Bistro): The essential responsibilities for the Bistro Cook are to maintain efficient and sanitary methods in all phases of the food preparation process, accurately follow recipe instructions to prepare daily menu items, and work closely with Chef and Executive Sous Chef to create new specials for the Main Dining Room and the Bistro. Requirements: high school diploma or equivalent education, 1+ year culinary experience, preferably in a health care setting or a fast-paced open kitchen restaurant; ServeSafe® Certification and culinary education are preferred. Applicants must be willing and able to work varying shifts between the hours of 9:30am – 7:30 pm, and be available to work every-other weekend. Full-Time, 40 Hours/Week.

Server/Wait Staff: The key responsibility of our Servers is to provide a five-star fine dining experience to all Seabury residents in the assigned dining venue. Requirements include an excellent customer service orientation, strong attention to detail, accurate order taking and a commitment to teamwork. Must be available to work during the day and weekend hours are required. ServSafe® certification is a plus. Applicants must be willing and able to work varying shifts from 7:00 am through 8:00 pm and weekend availability is required.

Openings:

- Health Care Server, Full-Time, 40 Hours/Week
- Health Care Server, Full-Time, 40 Hours/Week
- Bistro Server, Full-Time, 40 Hours/Week
- Bistro Server, Full-Time, 40 Hours/Week
- Health Care Server, Part-Time, 22 Hours/Week

INFORMATION TECHNOLOGY (IT)

IT Technician (Entry Level): Our IT Technician is responsible for providing support on all company supported applications and devices as well as the technical set up for campus events (projectors, microphones, laptop, etc.). In addition, IT Technician will roll out software updates as directed. Requirements: experience in AV set up, familiarity with MS Office Suite and Windows Servers, and ability to troubleshoot AV equipment; high school diploma or equivalent necessary. Full-Time, 40 Hours/Week from 8:30 – 5:00 pm.

HEALTH SERVICES DIRECT CARE

Home Health Aide (HHA): Our nursing aides provide exceptional person-centered care to members in their own homes throughout the greater Hartford-county area. We are seeking applicants who have a strong commitment to providing compassionate and kind care, and who get true satisfaction from taking care of others. Requirements include a minimum of 6 months experience, a valid Connecticut CNA license, a valid drivers' license and a strong customer-service focus. Currently recruiting for per diem opportunities.

Registered Nurses (RN): Seabury Nurses are committed to providing compassionate person-centered care to empower Seabury residents and members by improving their health. We seek applicants who are interested in senior care and who have a passionate belief in supporting a joyful and engaged aging process. Requirements include a valid Connecticut RN license and a minimum of 6 months of experience.

Openings:

- Long-Term, Skilled Nursing Charge Nurse, Per Diem, All Shifts
- Short-Term Rehabilitation Charge Nurse, Per Diem, All Shifts

HEALTH SERVICES LEADERSHIP

Director of Nursing Services: Please see separate posting.

Nursing Supervisor (RN Care Manager): Our nursing leadership team is seeking applications from talented and engaged RN's who are eager to provide leadership and direction in our Health Care Center. The RN Care Managers are responsible for coordinating nursing services for our 72-bed health care center and for acting as the clinical resource for all nursing staff. In addition, the RN Care Managers plan, design, coordinate, and facilitate education and compliance programs relating to all aspects of resident quality of life and health care.

Openings:

- Full-Time, 40 Hours, Monday – Friday, 7:00AM – 3:30PM
- Full-Time, 40 Hours, Monday – Friday, 3:00PM – 11:30PM

SECURITY

Security Officers: Our Security Officers are responsible for the safety and security of all people on Seabury property. They are the first to respond to a call for assistance and provide calm and supportive help whenever needed. Requirements: outstanding customer service orientation, strong communication skills, sensitivity to the older population, CPR, first aid, a valid CT Driver's license and a current Guard Card. Minimum of 3+ years' experience in security or public emergency services required. Currently recruiting for two Part-time employees, each to work every-other Weekend, Midnight – 8:00 AM.

INTERNAL APPLICANTS: Please obtain an internal posting form from Human Resources and submit with resume.

EXTERNAL APPLICANTS: Please visit our website to download an employment application and submit with resume to:

Marie Malinosky, Human Resources Generalist
Seabury
200 Seabury Drive
Bloomfield, CT 06002
mariemalinosky@seaburylife.org

Who We Are: SEABURY is a premier Life Plan Community located on 66 acres of beautiful Connecticut countryside. We have a comprehensive continuum of care and services that includes Independent Living, Assisted Living, Skilled Nursing, Rehabilitation Services, a Home Health Agency, and Wellness Clinic. In addition, we offer Seabury At Home, an innovative, home-based life care program designed for individuals who prefer to age in place in their own home. As a free standing not-for-profit Life Plan Community, Seabury is committed to providing excellence in health care, services, and accommodations with an emphasis on a "Wellness for Life" philosophy for both residents and staff.

What We Do: Seabury employees are passionate about providing 5-Star customer service and are committed to exceptional resident care. We are empowered to think creatively to solve challenges and we are active stewards of our environment.

What We Offer: Seabury employees have the benefit of being part of a dynamic organization that is moving into the future at an exciting pace. Employees are empowered and encouraged to develop their professional identity and enjoy the resources of a community committed to excellence.

An excellent benefit package is available for employees who work 32 hours or more per week. Benefits include premium medical and dental insurance with generous company paid premium, vision coverage, a 403B retirement benefit with considerable company matching, a free on-site fitness center, free on-campus parking, paid holidays, vacation and personal time off, an outstanding company culture that encourages creativity and problem solving, and much more.

Seabury is conveniently located between Springfield and Hartford, five minutes off Interstate 91. Our employees enjoy highly competitive salaries and outstanding benefits as well as the knowledge that they work in a community that has consistently been cited as number one of its kind in the region. On site amenities available to staff include: pool, fitness center, massage, bistro, and free secure parking.